

13th February 2008

Ms Natalie Sims,
Metadata Management
ACT Health
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Dear Natalie

HIMAA Symposium
Hotel Realm
25th – 26th September 2008

Thank you for inviting SBX to provide you with a detailed submission for the above event.

QUOTATION

Our submission includes the following:

- ✓ The “Maxima, Octanorm, & Showcase Stand Package” as specified below
- ✓ “Service to Exhibitors” as specified on the following page
- ✓ A specifically designed floor plan
- ✓ Erection, dismantling and all cartage



Pictures are for illustration purposes only furniture not included.

Description	Quantity	Rate ea (Ex- GST)	Total (EX-GST)
Maxima Exhibition Stands (3x3m or 3x2m)	8	\$280.00	\$2,240.00
Octanorm Exhibition Stands (3x3M or 3x2m)	8	\$280.00	\$2,240.00
Octanorms Showcase Stands	8	\$280.00	\$2,240.00

If the number of booths falls below 10, this quotation may need revision.

MAXIMA EXHIBITION STAND PACKAGE

- Walls:** 2.4m high wall panels are covered in *steel or black coloured* front runner material. Only Velcro, thumbtacks or pushpins can be used to attach display items to walls.
- Name & Fascia:** Names using navy or black vinyl-cut UPPERCASE lettering onto a white background, with names on all open sides.
- Lighting & Power:** Two 150-watt track lights are provided to each booth, along with one double outlet, 4 amp capacity power point.

OCTANORM EXHIBITION STAND PACKAGE

- Walls:** 2.5m high wall panels are covered in *opal or black coloured* front runner material, **other colours may be available upon request**, framed in polished anodised aluminium. Only Velcro, thumbtacks or pushpins can be used to attach display items to walls.
- Name & Fascia:** Names using navy or black vinyl-cut UPPERCASE lettering onto a white background, with names on all open sides.
- Lighting & Power:** Two 150-watt track lights are provided to each booth, along with one double outlet, 4 amp capacity power point

SHOWCASE BOOTH

- Walls:** 2.5m high Octanorm wall panels in *opal or black coloured* front runner material, **other colours may be available upon request**. Only Velcro, thumbtacks or pushpins can be used to attach display items to walls.
- Name & Fascia:** Names using navy or black vinyl-cut UPPERCASE lettering onto a white background. Placement as shown on the attached image.
- Lighting & Power:** Two 300-watt gooseneck lights are provided to each booth, along with one double outlet, 4 amp capacity power point

Furniture

A full range of furniture is available for hire to compliment any stand.

Below is a small selection of what is available. All furniture can be viewed on our website

www.sbx.biz



SCHEDULE

Should this quotation be to your satisfaction, could you please provide the dates and times below for us to run this event, as we would require about 3-4 hours prior to entry by exhibitors. It is important that SBX is updated of any changes to the following timetable:

	Date	Day	Time
SBX Start to Build	?	?	?
Exhibitors In	?	?	?
Exhibition Starts	?	?	?
Exhibition Ends	?	?	?
SBX Bump Out	?	?	?

SERVICE TO EXHIBITORS

- ✓ Our new website is now up and running, at www.sbx.biz. Exhibitors can now access our full catalogue electronically, with details and colour pictures of our range of furniture and display items, and also place their orders online, for convenient and speedy service.
- ✓ Eight weeks prior to the exhibition, SBX will personally email each exhibitor providing:
 - A covering letter confirming the exhibition package they are receiving
 - Our furniture catalogue offering an extensive range of display accessories
 - A form requesting:
 - a) estimated power loading
 - b) the correct name(s) to be displayed on the fascia(s)
- ✓ Ability to offer alternative stand components, ranging from a change of wall colour to providing an individually designed stand.
- ✓ Uniformed SBX staff, including competent electrical staff, will be onsite during the exhibitor move-in periods and will be on hand to assist exhibitors in any manner that they may require.

OCCUPATIONAL HEALTH & SAFETY

- ✓ All electrical equipment is owned and maintained by SBX. All flexible cables are “electrically tested and tagged” in line with Occupational Health & Safety laws.

- ✓ SBX continues to maintain a detailed Occupational Health & Safety program which ensures compliance with all relevant authorities.
- ✓ SBX Pty Ltd maintains a Public Liability Insurance policy of \$10,000,000
- ✓ Certificates of currency can also be requested for our Work Cover Insurance.

TERMS OF PAYMENT

We would require 50% of full payment two weeks prior to the exhibition opening date, and the final 50% on a 30-day account, commencing from the closing date of the exhibition.

AMENDMENTS

This quote is supplied based on the information supplied to us at this time. Please note that subsequent alterations and additions to your requirements may mean the quote needs to be reviewed and adjusted. It is to the benefit of all parties that as much information be supplied as soon as possible.

I look forward to speaking with you to confirm further details to ensure that your exhibitors achieve a very beneficial outcome.

Yours faithfully

Amanda

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Exhibition Account Manager

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